



# Florida Scientist

Quarterly Journal of the Florida Academy of Sciences

## Office of the Business Manager

### **POLICY ON PAGE CHARGES (16 July 2010)**

Florida Academy of Sciences has traditionally granted to its members the privilege of publishing up to 10 journal pages per volume (per calendar year, generally) without incurring base page charges. The 10-page subsidy applies to all of a member's articles published in a volume until the articles, in publication sequence, reach an accumulation of 10 pages. Book reviews and other notices of service to FAS members are not counted against a member's subsidy. Pages published in fully-subsidized symposium issues also do not count.

The corresponding author must be an active member of the Academy throughout the process of handling manuscripts, from submission to publication. Other authors on a manuscript might hold membership, but pages of the published article are equally attributed to them as well as to the corresponding author. That is, for example, an article of 12 pages will incur 2 pages of base charges no matter how many of the authors are members. Although the Academy encourages all authors to join its ranks, levying of page charges will be based only on those authors who are FAS members at the time of submission of the manuscript and who continue as members in good standing.

Authors are expected to pay publication charges; the Academy does not have grants to subsidize expenses beyond the 10 free pages. Submission of a manuscript is taken by the Academy as a commitment to pay the charges. Authors who submit multiple manuscripts are cautioned to work with the editor on the scheduling of their accepted articles to avoid publication of too many pages per volume if the authors cannot afford to pay anticipated publication charges. The FAS Council views failure to pay to be a breach of professional ethics and will bar authors' pending and future manuscripts from being considered until payment is made.

### **POLICY ON PUBLICATION CHARGES FOR VOLUME 77, 2014 & FOLLOWING (20 September 2013)**

The Academy cannot anticipate all kinds of charge levied by the printer, but some categories are common enough to advertise the charges to authors below:

Page charge, unsubsidized, edited disc	\$65.00 per page (base charge)
Page up-charge, unedited disc	\$4.50 per page (no 10-page subsidy)
Page up-charge, manuscript	\$8.00 per page (no 10-page subsidy)
Grayscale art	\$17.00 per figure
Line art	\$13.00 per figure
Combination line and grayscale	\$19.00 per combo
Color art	\$500.00 initial charge
Additional color art	\$275.00 per journal page, not per figure (printer attempts to group color art to minimize charges to author)
Labels added to figure	\$2.50 per label
Mount illustrations to plate	\$22.00 per plate
Remakes of figures	\$19.00 per remake
Author's changes to proof	\$3.50 per change

**POLICY ON SMALL INVOICES FOR PUBLICATION CHARGES.** Authors will not be charged for invoices of \$5.00 or less.

**POLICY ON CHARGES FOR COLOR ART (10 July 2009).** The initial charge for color art in a single article will be \$500.00. If more than one color figure is grouped on one journal page, there will be no

additional charge. Additional color figures for the same article will cost \$275.00 per journal page of artwork. The printer will attempt to optimize placement of figures indicated by the author and editor and placement on the signatures during the printing process to minimize cost. At any time before proof stage, authors should plan on the cost being \$500.00 for the first color figure and \$275.00 for each additional color figure; the Business Manager will invoice the author based on the layout of art in the printed article.

**POLICY ON CHARGES FOR PDF FILES** (8 April 2010; revised 2 June 2018)

PDF (600 dpi) through FAS costs \$50.00 to authors of articles appearing in *Florida Scientist* volumes 69 through 78.

**POLICY ON PORTABLE DOCUMENT FORMAT (PDF) FILES** of articles published in *Florida Scientist* (approved by FAS Council, 21 January 2006; revised by action of Council, 30 September 2006, 7 June 2014, 27 September 2014, and 2 June 2018)

1. Each author of an article in *Florida Scientist* is allowed to post a PDF of the published article (not a preprint) on a professional or personal web page or in an institutional electronic repository as long as access is free to all potential users.
2. Authors are allowed to distribute PDFs to those requesting reprints within the same professional culture that paper reprints are provided.
3. Authors may print paper copies made from the PDFs of their articles and distribute them *gratis*.
4. PDFs of articles published in volumes 69 through 78 must be purchased by the author(s) through the Academy.
5. To ensure quality, PDFs of articles published in volumes 1–68 of *Florida Scientist* and its preceding titles must be harvested from BHL (<http://www.biodiversitylibrary.org/bibliography/63913#summary>) (using the BHL function for selected pages and retaining the BHL cover sheet) or from JSTOR (accessible through institutional subscription; retaining the JSTOR cover sheet).

**ADVERTISING POLICY** [revised 12/07/06, 5/31/07 & 7/16/10]

Advertising is dependent on availability of blank pages in the journal. (We can't add a 4-page signature for a 1-page ad.) A one-page ad in an issue is \$200 for black and white or grayscale copy and \$700 for color. Camera-ready copy or digital image ready to print must be in the hands of the editor according to the following schedule:

- issue 1 (mails on 2/21): 11/15 previous year
- issue 2 (mails on 4/21): 1/15
- issue 3 (mails on 7/21): 4/15
- issue 4 (mails on 10/21): 7/15

This submission must be accompanied by parallel submission to the business manager of a purchase order or payment made out to "Florida Academy of Sciences". Later submission times are possible depending on the journal schedule and agreement of the editors. Requirements for submission of digital files are given in a PDF "Guide to Digital Ad Specifications" v. 11.25.09 available from the printer's website at [http://allenpress.com/system/files/pdfs/library/apmk\\_digital\\_ad.pdf](http://allenpress.com/system/files/pdfs/library/apmk_digital_ad.pdf). In addition to those requirements, the ad must be within ¼" of the 6" by 9" trim size. The Academy reserves the right not to print ads that its officers decide are contrary to its purposes.