

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

1. **Present:** Sumera Ackbarali, James Austin, Tom Arnold, Iain Duffy, Ana Jimenez, Rick Jimenez, Jeremy Montague (minutes), Laura Mudd, Norine Noonan, Brian Pearson, Sanjay Sesodia, Jack Stout, John Trefry, Richard Turner, and Pat Zalo (Guest present: FAS Office Manager Jenny Bouchard, and Darin Bell [St. Leo University]).
2. **Present by Phone Conference Call:** Carmen Carpenter, David Karlen, Dan Odell, and Kelli Zargiel
3. **Call to Order, Welcome & Introductions** – Sanjay Sesodia
4. **Apologies for Absence** – lists from Jenny Bouchard and Jeremy Montague: Meghan Buckley, and Don Lovejoy
5. **Approval of 7 June 2014 Council Minutes** – Jeremy Montague (Secretary)
 - a. The 6-7-2014 Quarterly Council Meeting Minutes were reviewed and approved by Council.
6. **Status of Council Composition for 2014-2015** – Sanjay Sesodia
 - a. No report.
7. **Reports of Officers & Chairs of Standing Committees**
 - a. President & Executive Committee – Sanjay Sesodia
 - i. Sanjay discussed the currently vacant position for Executive Director; we have an urgent need to fill this position (see discussion in Section 9. New Business).
 - ii. Sanjay discussed our recent transition in the FAS Treasurer position (June 2014) with respect to the preparation of an annual budget. Richard Turner suggested that we consider using his old budget template, and agreed to send a copy to Sanjay and Sumera Ackbarali.
 - iii. Sanjay introduced Dr. Darin Bell (Chemistry Department, St. Leo University); Darin expressed his interest in joining our Council as Appointed Councilor-at-Large, to serve a two-year term. Motion: Council to make this appointment. Council voted to accept the motion and appointed Darin to a two-year term.
 - iv. With regard to Councilors-at-Large, Sanjay noted that in March 2015 we will need to replace one Elected Councilor-at-Large (to replace Carmen Carpenter), and one Appointed Councilor-at-large (to replace Iain Duffy); both may be nominated for new terms.
 - v. Sanjay discussed the current status of the President-Elect position; the last contact Sanjay had with the President-Elect was an email nine months ago noting that the President-Elect would not be attending the FAS 1st Quarterly Council Meeting in January 2014. Council expressed much concern with this status. Sanjay will write and send a certified letter to the current President-Elect requesting an immediate reply concerning interest in continued service. Richard Turner will also communicate with a colleague of the President-Elect to ascertain the current status. Richard Turner and John Trefry said that the situation we find ourselves in with regard to this status is unprecedented. Richard noted that Council may vote to vacate the position of President-Elect, but he suggested that this formal vote could take place only during the Annual Business meeting (March 2015; see also discussion in Section 7. i. [Charter & Bylaws], Item i., page 5). As for a candidate to step into the position, Jeremy Montague reiterated his interest in serving in this capacity.
 - vi. Sanjay reported that the FAS Office at OSC is currently operating efficiently, and that Office Manager Jenny Bouchard is making good progress in her transition to the new PC computer and software; she is currently working on the uploading and maintenance of our old Access database into the new computer. Both Sanjay and Jenny commended Ricky Jimenez for his timely and able assistance in this process.

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

- vii. In June 2015, our 20-year agreement with Orlando Science Center will be up for renewal. After today's quarterly meeting, Sanjay will be meeting with the OSC Director of Visitor Experience. We hope to establish a continuing relationship with OSC, and Sanjay asked for Council input on ways to enhance this relationship. Council expressed a desire for a larger office space. Several members asked whether OSC might be interested in hosting our annual meeting, although the consensus was that OSC currently has neither the room capacities nor the audio-visual infrastructure to meet our meeting needs. Banquet space and access to hotels was also described as currently inadequate. Sanjay will report back on the details of today's meeting with OSC.
- viii. Sanjay discussed the current scheduling underway for FAS Annual Meetings:
 - 1. FAS 2015: confirmed for 20-21 March at St. Leo University (see also Local Arrangements, Section 7. r., page 6).
 - 2. FAS 2016: planned tentatively for 17-18 March at University of South Florida-St. Petersburg. Norine Noonan (USF-SP Provost) discussed several points concerning Spring Break scheduling, parking, room usage fees, and banquet facilities. As a public university, USF-SP must comply with state policies and procedures involving the fees for the use of campus rooms and facilities by off-campus groups, including non-profit organizations such as FAS. Norine reminded Council that USF-SP hosted the successful FAS 2007 Annual Meeting, and that recent experience should make for a smoother process for local arrangements in 2016.
 - 3. FAS 2017: Sanjay said that our 2014 Medalist (Dr. Peter Delfyett) might approach his home institution of University of Central Florida to gauge UCF's interest in hosting FAS 2017; UCF had hosted FAS 2003 and FAS 2004 back-to-back. Sanjay will look into this.
 - 4. FAS 2018: Sanjay noted that St. Thomas University in Miami might be interested in hosting this meeting; St. Thomas has been active over the past seven years in co-hosting an annual southeastern Florida regional meeting of undergraduate research in STEM topics with Barry University. Sanjay will look into the possibility that St. Thomas will host FAS 2018.
- ix. Sanjay discussed membership and outreach. With regard to the National Academy of Inventors (hosted by University of South Florida-Tampa), Sanjay and David Karlen meet recently with NAI President Dr. Paul Sandberg (USF) to discuss common interests and possible collaborations between the two academies. David also attended the recent 2014 National Inventors Hall of Fame Banquet. David made a personal donation to NAI of \$1,000 on behalf of FAS; this donation was the minimum required for FAS to be listed as a "Silver Sponsor." Council discussed reimbursement of this expenditure. Council agreed that David's gesture was a worthwhile expense, although there was some debate concerning the timing and notification. As David made his personal donation at the time without the expectation of reimbursement, a Motion was made:
 - 1. That Council authorize a transfer payment of \$500 from the FAS Treasurer to the FAS Endowment to purchase a Lifetime Membership for David in FAS in partial reimbursement for his \$1,000 donation to NAI.
 - 2. After discussion, Council voted "Yes" to this motion.

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

- x. Jeremy Montague noted that he knows a donor who will contribute the remaining \$500 toward David's reimbursement.
 - xi. Sanjay discussed his recent efforts in updating the FAS eNewsletter; at present, we have no new content for a new issue.
 - xii. Sanjay discussed the previously mentioned idea of a committee to address the realignment and/or redesign of FAS Council with regard to the development of regional contacts in selected areas of the state (e.g., Tampa Bay, Miami, Tallahassee, etc.) to enhance awareness and membership. In particular, he reflected that there were too few members of the council to chair the extant committees and therefore questioned the necessity of creating another committee.
 - xiii. Report was approved by Council.
- b. Treasurer – Sumera Ackbarali
- i. Sumera introduced several modifications to the spreadsheet format for reporting our income and expenses.
 - ii. Sumera noted a large increase in the FAS Endowment between the 2nd and 3rd quarters (see also Section 7. c. below).
 - iii. In year 2014 to date, she reported a surplus of approximately \$10,000 (\$37,388 in income minus \$27,336 in expenses). This balance includes donations of \$5,035 to the Elizabeth A. Hays Award Fund; Council debated the accounting of this amount, as to whether it belongs in "other income," or in another category. The outcome was that the donation would be properly entered to show its routing to the FAS Treasury. Richard Turner pointed out that, while \$5,000 was listed as income, there was no "expense" of \$5,000 upon transfer to the Endowment, and the "surplus" is then reduced to about \$5,000.
 - iv. Richard Turner noted that part of our good financial condition is due to the efforts of the Journal Editor James Austin in limiting the page counts per issue to the historically stable number of 64 pages, as well as his acceptance of long manuscripts that increased income from authors' page charges (see further discussion in Section 7. h., item i., page 4).
 - v. Pat Zalo suggested that the amount of \$4,211 listed as an asset on the FAS Balance Sheet might not be counted as an asset of FAS, but rather as an asset of FJAS. Council debated the point, and the consensus was that, as FJAS is not an incorporated entity independent of FAS, the \$4021 should be accounted as presented in Sumera's Balance Sheet.
 - vi. Rick Jimenez asked about the YTD expense in web hosting (\$260); Council agreed that the expense is justified in light of the PayPal and FAS Registration services provided by Lonnie Braden.
 - vii. Report as amended approved by Council.
- c. Florida Endowment for the Sciences Committee – Sanjay Sesodia for Don Lovejoy
- i. Don reported the value of the Endowment to be \$396,380 as of 31 August 2014.
 - ii. Richard Turner noted that the Endowment continues to perform well for FAS. He pointed out that the one-month gain of nearly \$15,000 in August nearly matched the \$15,000 withdrawal in January.
 - iii. Report approved by Council.
- d. Finance Committee – Sanjay Sesodia
- i. No report.

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

- ii. Sanjay reported that he and Sumera Ackbarali would begin work on an annual budget using the template provided by Richard Turner.
- iii. Richard Turner said that he still has a budget template he had used years ago, and he would send a copy to Sanjay.
- e. Development Committee – Sanjay Sesodia for Mark Chiappone
 - i. No report.
- f. Florida Junior Academy of Science – Pat Zalo
 - i. Pat thanked Council for their continued support and donations of money and time.
 - ii. Pat said her plans for resigning in 2016 are still on track; she will invite Kannan Nagarajan as the FJAS Director-in-Waiting to the 1st Quarterly Meeting in January 2015.
 - iii. Report approved by Council.
- g. Editor, *Florida Scientist* – James Austin
 - i. James has returned from his recent sabbatical; he discussed his economizing policy of limiting of each issue to a traditional average of 64 pages.
 - ii. The journal has an upcoming special issue (Fall 2014) on “Citizen Science in Florida.” One of the high-lighted authors is Brandon Haught, who recently authored a book on the history of teaching evolution in Florida (“Going Ape”, Florida University Press). His organization (Florida Citizens for Science) is interested in developing closer ties with FAS. Council suggested that we invite this author to FAS 2015.
 - iii. Richard Turner reported that the Charlotte Harbor National Estuarine Program is likely to contribute another new Charlotte Harbor Symposium issue.
 - iv. Norine Noonan recommended that we look into a new special issue centered on the Florida Springs geology and hydrology.
 - v. Report approved by Council.
- h. Journal Business Manager – Richard Turner
 - i. Richard reported that the journal’s financial condition remains good; he commended James Austin’s progress in two areas: (1) limiting pages per issue; and (2) accepting large manuscripts, incurring page charges.
 - ii. Richard discussed the matter of long-term storage of back issues, currently housed at FIT. Should the need arise, the FIT upper administration might change its policies on space/room allotment. With this possibility, Richard has been working to reduce the number of back issues stored.
 - iii. Richard announced an offer by JSTOR to host Florida Scientist pdf articles, similar to our existing agreement with the Biodiversity Heritage Library (BHL), which began in February 2013. JSTOR [“Journal Storage”] is a not-for-profit organization devoted to digitizing journal articles, and was founded to help academic libraries and publishers. Richard examined the offer and found no conflicts of interest with our sharing agreements with BHL, EBSCO, or ProQuest. He also noted that an agreement with JSTOR would not encumber FAS with any financial burden. Richard made a motion:
 - 1. Council will approve the agreement with JSTOR to host all Florida Scientist articles from Volume 69 to present, but subject to a one-year embargo.
 - 2. After discussion, Council voted “Yes” to this motion.

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

- iv. Richard discussed the journal's current policy on allowing authors to upload pdf articles to their websites; FAS still retains the copyright on such pdf's. He made a motion to allow authors to harvest PDFs from JSTOR as well as from BHL of their articles published in volumes 1–68. Motion was approved.
- v. Report approved by Council.
- i. Charter & Bylaws Committee – John Trefry
 - i. No report.
 - ii. John addressed the issue of vacancy in any elected Council position (see also previous discussion on President-Elect, Section 7. a. item v., page 1).
 - iii. As an action item, John and Richard Turner will prepare a policy statement concerning any Council decision to declare a position as vacant; this will be considered as an amendment to the Charter & Bylaws at the 1st Quarterly Meeting in January 2015.
 - iv. Rick Jimenez asked if similar policy should be designed concerning any so-called “vote-of-confidence,” or so-called “motion to censure.” Council agreed to consider first the question of vacancy.
- j. Honors Committee – David Karlen
 - i. David announced that Dr. John Lawrence's term of office on the Honors Committee has ended.
 - ii. Dr. Bruce MacFadden (FAS 2012 Medalist) has agreed to serve on the committee; Council asked David to commend Dr. MacFadden for his service.
 - iii. FAS 2014 Medalist Dr. Peter Delfyett will deliver the FAS 2015 Banquet Address (20 March) at St. Leo University.
 - iv. Report approved by Council.
- k. Nominating Committee – Jeremy Montague
 - i. No Report.
 - ii. Jeremy is aware of our need to fill an elected Councilor-at-Large position in March 2015 (see previous discussion in Section 7. a. item iv., page 1).
- l. FAS Delegate to NAS/AAAS – Norine Noonan
 - i. Norine noted that the 2015 NAS/AAAS Annual Meeting is scheduled for February in San Jose, CA, and she will be in attendance.
 - ii. Norine will coordinate with Pat Zalo to set up her locate and visit with any Florida student presenting at the meeting.
 - iii. Report approved by Council.
- m. History and Archives – John Baker
 - i. No Report.
- n. Membership Committee – Mark Chiappone
 - i. No report.
 - ii. Jack Stout noted that recently in Florida some of the large, traditional junior (2-year) community colleges (e.g., Miami-Dade, Broward, etc.) have transformed into 4-year institutions; we might look now to these institutions as a potential source for young faculty. Rick Jimenez said that he is seeking contacts now at the Miami-Dade-Wolfson campus for

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

- the CMS section. With STEM funding now opening up on these campuses, we have new opportunities for collaboration.
- iii. Of course, the major impediment to new faculty on the formerly traditional 2-year campuses continues to be funding for travel to meetings, with many faculty preferring to spend limited funds on national rather than state-level conferences.
 - iv. Norine Noonan and Pat Zalo suggested that the traditional role of FAS section chairs (making contacts with potential presenters) will be the key to success with the newly emerging 4-year institutions.
 - v. James Austin addressed the issue of social media, particularly the FAS Facebook presence; we have a Facebook page (created in 2010 by Jeremy Montague) and a Facebook group created in 2010 by Kelli Zargiel. However, neither entity has been active in recent years. James, Kelli, and Jeremy will work together on updating and modernizing our social media presence.
- o. Website – Dan Odell
- i. Dan reported that the FAS website seems to be running well, as evidenced by the lack of complaints he has heard.
 - ii. Dan requested information from Iain Duffy concerning the expected fee for the FAS 2015 Annual Banquet; Iain reported progress toward a potential \$25/person fee, and he will try to finalize this ASAP.
 - iii. Kelly Zargiel discussed her plan to move the FAS Annual Meeting abstract documents and materials to a completely online process and replace the current Call For Abstracts pdf instrument (See also discussion below in Section 7, q., item iii, page 6).
 - iv. Report approved by Council.
- p. Awards Committee – David Karlen
- i. David noted that all 27 student award winners will have their names and presentation titles printed in the next issue of *Florida Scientist* (Volume 77).
 - ii. Report approved by Council.
- q. Program Committee – Kelli Zargiel
- i. No report.
 - ii. Kelli will have the Call for Abstracts ready for release in early October, and she will work toward the goal of closing all submissions in early January.
 - iii. Kelli and Dan Odell discussed plans to create an interactive online process for the Call for Abstracts in time for FAS 2016 (this gives us a year to develop such a platform); Council expressed enthusiasm and support for this project.
- r. Local Arrangements Chair FAS 2015 – Iain Duffy.
- i. Iain reported we are on schedule for FAS 2015, 20-21 March at St. Leo University; Darin Bell is now assisting Iain in his tasks.
 - ii. There is a new on-campus parking garage new the soccer field, and this will be available for FAS 2015.
 - iii. Iain and Darin discussed the local hotel locations and prices. There are no lodgings near the campus. With the “St. Leo rate,” the Hampton Inn in Dade City (6.5 miles from campus) and the Hampton Inn in Chapel (15 miles from campus) should range from \$109-\$129 per night.

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

- iv. Iain expects perhaps 75 attendees for the Friday evening banquet, and is trying to secure a \$25/person price. The campus dining facilities will be open during spring break for students and staff, and they will be available also for FAS on Friday, 20 March; Iain is not certain about campus dining for FJAS on Saturday, 21 March, but he will check into it.
- v. Iain has tentatively scheduled a UCF forensics scientist as the Plenary Speaker; he will coordinate with Kelli Zargiel in advertising before the release of the Call for Abstracts.
- vi. At present, Iain has two buildings available for the FAS Registration Desk and break-out sessions, although one (the building housing the School of Business) is not administered by Arts & Sciences. Council expressed interest in having the larger building (School of Business).
- vii. Iain is rounding up St. Leo faculty and students willing to volunteer their time and energy on 20-21 March 2015; he has arranged for distinctive St. Leo polo shirts to be worn by his campus volunteers.
- viii. Report approved by Council.
- s. Section Chair Reports:
 - i. AGR: Brian Pearson (no report).
 - ii. ANT: Jeremy Montague (Interim Chair, no report).
 - iii. AOS: Kelli Zargiel/Meghan Buckley (no report).
 - iv. BIO: Laura Mudd (no report).
 - v. CMS: Rick Jimenez (no report).
 - vi. ENG: John Baker (no report).
 - vii. ENV: TBD.
 - viii. GHS: Jeremy Montague (Interim Chair, no report).
 - ix. MED: Ana Jimenez (no report).
 - x. PSS: Eric Perlman (no report).
 - xi. RES: Jack Stout (no report).
 - xii. TCH: Tom Arnold and Carmen Carpenter (no report).
 - xiii. SOC: TBD.
 - xiv. URB: Jim Barnes (no report)

8. Old Business

- a. None.

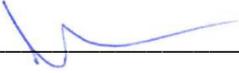
9. New Business

- a. Sanjay Sesodia and David Karlen circulated and discussed a template for the contract to offer candidates for the position of FAS Executive Director; Council commended their effort, and will be asked to approve this contract at the January 2015 quarterly meeting.
- b. Discussion about the potential Executive Director, when hired, addressed the need for him/her to be expected to raise funds for his/her own salary.
- c. Sanjay asked for Council guidance concerning the announcement of an opening for the Executive Director position; Council approved his plan to ask former FAS Office Manager Julie Regier for names of persons she thinks might be interested in applying for the position.
- d. Date for the next quarterly meeting: 24 January 2015, at St. Leo University (campus location TBD).

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center – 27 September 2014
Sanjay Sesodia, FAS President, presiding

10. Adjournment

Respectfully submitted,

Jeremy Montague, Secretary _____  5 October 2014