

Quarterly Council Meeting of the Florida Academy of Sciences  
Indian River State College – 6 March 2014  
Sanjay Sesodia, FAS President, presiding

1. **Present:** Tom Arnold, Julian Bourne-Smothers, Meghan Buckley, Carmen Carpenter, Iain Duffy, Stephen Dunham, Ana Jimenez, Rick Jimenez, David Karlen, Jeremy Montague (minutes), Laura Mudd, Norine Noonan, Sanjay Sesodia, Jack Stout, Richard Turner, and Kelli Zargiel (Guests present: FAS Office Manager Jenny Bouchard, Sonia Lavina, and IRSC representatives Casey Lunceford and Kyle Bartow).
2. **Present by Phone Conference Call:** Dan Odell.
3. **Call to Order, Welcome & Introductions** – Sanjay Sesodia
4. **Apologies for Absence** – lists from Jenny Bouchard and Jeremy Montague: James Austin, Jim Barnes, Mark Chiappone, John Trefry, Mary Vallianatos, and Pat Zalo.
5. **Approval of 25 January 2014 Council Minutes** – Jeremy Montague (Secretary)
  - a. The 1-25-2014 Quarterly Council Meeting Minutes were reviewed and approved by Council.
6. **Status of Council Composition for 2013-2014** – Sanjay Sesodia
  - a. Sanjay discussed the current recorded status for Councilors-at-Large. He noted that the 1<sup>st</sup> Elected Councilor-at-Large is Kym Rouse Campbell (term to end 3-7-2014); the 2<sup>nd</sup> Elected Councilor-at-Large is Carmen Carpenter (term to end 3-2015); the 1<sup>st</sup> Appointed Councilor-at-Large is Norine Noonan (term to end 3-7-2014); the 2<sup>nd</sup> Appointed Councilor-at-Large is Iain Duffy (term to end 3-1015).
  - b. Council approved Sanjay’s note on status of Council composition.
7. **Reports of Officers & Chairs of Standing Committees**
  - a. President & Executive Committee – Sanjay Sesodia
    - i. Sanjay discussed his current role as Interim Chair of the Finance Committee; he met with Stephen Dunham after the January 2014 Quarterly meeting to design a formal annual budget for FAS, with particular emphasis on the FAS Office expenses.
    - ii. The position of Executive Director remains vacant; we hope to fill the position with a person skilled in fund raising and development of institutional good will, though the academy is not yet ready to fund the position.
    - iii. The FAS Office in OCS is still in use by the academy, and computer access is improving.
    - iv. There is continued concern with the timely tracking of receipts/disbursements, though Sanjay noted improvements; the newly purchased desktop computer should help in the area.
    - v. Sanjay discussed the FAS Office workload, particularly with regard to the seasonal spikes in activities. The FAS Office Manager has been handling tasks that are better suited to an Executive Director, but again, we do not yet have a candidate for this position, nor are we ready to fund the position. Council noted that Florida is a large state; it discussed the possibility of Council members and/or regular members assisting with office tasks on a regional basis. David Karlen suggested, however, that this might properly be the role of the Development Committee. Richard Turner suggested the possibility of adding a new Councilor-at-Large. With regard to this, Richard made a motion:
      1. “FAS President will appoint a subcommittee to redesign Council positions.”
      2. Council voted “Yes” this motion.
    - vi. Sanjay discussed the delay in printing of the Annual Program book due to late submissions; this has been an ongoing problem for the Program Chairs (going back many years).

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- vii. Sanjay discussed the possibility of finding vendors and sponsors for the annual meeting; he is currently cultivating three such vendors.
- viii. The 79<sup>th</sup> Annual Meeting (FAS 2015) will be held at St. Leo University, St. Leo, Florida (NE of Tampa) on 20-21 March 2015; Iain Duffy is serving as Local Arrangements Chair.
- ix. The site for the 80<sup>th</sup> Annual Meeting (FAS 2016) is in the planning stages; Norine Noonan hopes to secure USF-St. Petersburg (11-12 March 2016).
  - x. Sanjay addressed the topic of increased poster presentations at FAS meetings, and the possibility that FAS might purchase a limited number of poster stands. Storage and transport, however, will be important issues to resolve before FAS makes such a move.
  - xi. Sanjay reported progress on the current issue (4<sup>th</sup>) of the FAS eNews Letter; he expects the release after the annual meeting.
  - xii. Sanjay discussed the matter of membership/outreach with regard to renewals; he noted that our reminders to members have been timely, though the renewals have lagged behind.
- xiii. Report was approved by Council.
- b. Treasurer – Stephen Dunham
  - i. No action
  - ii. Stephen stated that our net balance is good at this time.
  - iii. He noted on page 2 in his Treasurer’s Report an “other income” item of \$9,977 transferred from the Florida Endowment for the Sciences (FES) Fund, which is not to be confused with the amount of \$15,337 approved for withdrawal: see FAS 1<sup>st</sup> Quarterly Business Meeting Minutes on 1-25-2014, Section 7.c.ii.1, page 2).
  - iv. Report approved by Council.
- c. Florida Endowment for the Sciences Committee – Sanjay Sesodia for Don Lovejoy
  - i. Sanjay noted that a market sell-off event in January 2014 resulted in slight drop in value of the endowment.
  - ii. Report approved by Council.
- d. Finance Committee – Sanjay Sesodia
  - i. No report.
- e. Development Committee – Mark Chiappone
  - i. No report.
- f. Florida Junior Academy of Science –Sanjay Sesodia for Pat Zalo
  - i. Pat will be in attendance on Saturday (8 March); she reported that all is under control.
  - ii. Report approved by Council.
- g. Editor, *Florida Scientist* – Sanjay Sesodia for James Austin
  - i. No action items.
  - ii. James Austin noted continued progress on the remaining 2014 issues.
  - iii. Report approved by Council.
- h. Journal Business Manager – Richard Turner
  - i. Richard reported receipt of the last invoices for the 2013 issues.
  - ii. The 2<sup>nd</sup> issue of 2013 was covered 100% by the Port Charlotte Symposium.
  - iii. The 1<sup>st</sup> issue for 2014 has not yet been mailed.

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- iv. The University of Florida Library Exchange has dropped their Florida Scientist subscriptions from 120 to 25<sup>1</sup>; Richard is continuing his efforts to contact the librarians in hopes that individual librarians might re-new subscriptions.
- v. Report approved by Council.
- i. Charter & Bylaws Committee – John Trefry
  - i. No report.
- j. Honors Committee – David Karlen
  - i. David noted again that the 2014 Medalist has been selected and contacted, but due unfortunately to a previously scheduled event, will not be able to attend the FAS 2014 Banquet; the Medalist’s name and resume will be announced at the banquet.
  - ii. Report approved by Council.
- k. Nominating Committee – Jeremy Montague
  - i. Jeremy noted that FAS will accept nominations at the Annual Business Meeting tomorrow afternoon (7 March) for the 1<sup>st</sup> Elected Councilor-at-Large position (Kym Rouse Campbell’s term ends tomorrow); Jeremy has a person to nominate.
  - ii. Richard Turner discussed his recent communication with several faculty at Stetson University and Rollins College who have expressed interest in FAS Council activities. David Stock at Stetson mentored three of the four Elizabeth A. Hays Student Travel Award winners for FAS 2014.
  - iii. Report approved by Council.
- l. FAS Delegate to NAS/AAAS – Norine Noonan
  - i. Norine discussed her February visit to AAAS/NAS 2014 in Chicago, noting that much of the meeting focused on fund raising by the junior academies.
  - ii. Many of the junior academies are moving to all-electronic communications in hopes of eliminating postage costs.
  - iii. Norine also visited with the FJAS poster presenters at their sessions.
  - iv. Norine noted that there had been an invoice mix-up by NAS, and that the invoice should go to the FAS Office.
  - v. Report approved by Council.
- m. History and Archives – John Baker
  - i. No Report.
- n. Membership Committee – Mark Chiappone
  - i. No report.
- o. Website – Dan Odell
  - i. Dan reported that the FAS website seems to be functioning well, but asks members to alert him if any issues arise.
  - ii. Report approved by Council.

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<sup>1</sup> Note added on 2 June 2014: The Secretary’s hand-written minutes from 6 March 2014 indicated Richard Turner had stated the subscriptions were reduced “from 120 to 19.” However, in an email dated 30 May 2014, the FAS Office noted that Richard had asked the FAS Office to send 25 copies of the issue to the University of Florida Library System.

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- p. Awards Committee – David Karlen
  - i. David noted that there were four Elizabeth A. Hays Student Travel Award winners (three from Stetson University, and one from FIT). In all, 60 student presentations are booked for judging tomorrow (30 orals and 30 posters).
  - ii. David reminded all section chairs and council members to be on the alert and to get the award summary sheets to the FAS Registration Table as soon as sessions are ended.
  - iii. Report approved by Council.
- q. Program Committee – Kelli Zargiel
  - i. Kelli announced that we have a total of 153 abstracts for presentation tomorrow.
  - ii. The FAS Abstract Submission web link seems to be working well. Kelli is developing her own spreadsheet system for tracking student award presentations as they are submitted for timely notifications to the Awards Chair.
  - iii. Kelli noted the ongoing challenge of stating a firm deadline policy for submissions while encouraging participation of as many late-submitting authors as possible.
  - iv. Report approved by Council.
- r. Local Arrangements Chair FAS 2014 – Casey Lunceford.
  - i. Casey announced that all is ready for tomorrow. It has been a busy week for IRSC as it is also hosting a national swimming competition and a regional nursing meeting at the same time as FAS 2014. Council commended Casey and Meghan Buckley for their efforts.
  - ii. Casey is arranging for several IRSC printers to be available for last minute items tomorrow.
  - iii. Casey announced that IRSC President Dr. Edwin Massey will address the opening of the FAS Annual Business Meeting tomorrow at 4:30 pm.
  - iv. Report approved by Council.
- s. Section Chair Reports:
  - i. AGR: Steve Arthurs and Julian Bourne Smothers (no report).
  - ii. ANT: Jeremy Montague is serving as Interim Chair for ANT.
  - iii. AOS: Kelli Zargiel noted that Meghan Buckley (IRSC) will co-chair the AOS section.
  - iv. BIO: Laura Mudd (no report).
  - v. CMS: Rick Jimenez (no report).
  - vi. ENG: John Baker (no report)
  - vii. ENV: Eric Steimle (no report)
  - viii. GHS: Jeremy Montague is serving as Interim Chair for GHS.
  - ix. MED: Ana Jimenez (no report).
  - x. PSS: Eric Perlman (no report)
  - xi. RES: Jack Stout (no report)
  - xii. TCH: Tom Arnold and Carmen Carpenter (no report)
  - xiii. SOC: Michael DeDonno (no report)
  - xiv. URB: Jim Barnes (no report)

**8. Old Business**

- a. None.

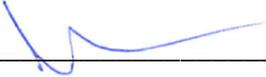
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**9. New Business**

- a. Sanjay Sesodia discussed the matter of recording receipts, invoices, and other data that are directed (or to be directed) to the FAS Office (e.g., see Section 7. item iv on p. 3 concerning the AAAS/NAS invoice). With the planned installation of the new desktop computer in the FAS Office, we should be in a better position to monitor the various membership and accounting records.
- b. Date for the next quarterly meeting: 7 June 2014, at the Orlando Science Center.

**10. Adjournment**

Respectfully submitted,

Jeremy Montague, Secretary  \_\_\_\_\_ 2 June 2014