

Quarterly Council Meeting of the Florida Academy of Sciences  
University of South Florida-Tampa - 28 January 2012  
David Karlen, FAS President, presiding

1. **Present:** Tom Arnold, John Baker, Kym Rouse Campbell, Carmen Carpenter, Ramon, Ruiz-Carus, Gilbert Ellis, David Karlen, Monika Kiss, Jeremy Montague (minutes), Sanjay Sesodia, Bibi Singh, Jack Stout, Pat Zalo, (Guests present: FAS Executive Director Ed Haddad, FAS Office Manager Jenny Bouchard)
2. **Present by OSC conference call:** Chris Brown, Tom Manning, Dan Odell, David Pick, Richard Turner, and Kelli Zargiel
3. **Call to Order, Welcome & Introductions** – David Karlen
4. **Apologies for Absence** – lists from Jenny Bouchard and Jeremy Montague: Pasco Avery, Mark Chiappone, Tom Manning, and John Trefry
5. **Approval of 24 September 2011 Council Minutes** – Jeremy Montague (Secretary)
  - a. The 9-24-2011 Minutes were approved by Council.
6. **Status of Council Composition for 2011-2012** – David Karlen
  - a. Dr. Mark Wade resigned as appointed Councilor-at-Large and from FAS Council prior to this quarterly meeting. Council tabled discussion on a new appointment until the 15 March 2012 quarterly meeting (at USF-Tampa), and will seek to appoint a new Councilor-at-Large at the 3<sup>rd</sup> Quarterly Meeting in June 2012 at OSC, Orlando.
  - b. Status Up-date Report was approved by Council.
7. **Reports of Officers & Chairs of Standing Committees**
  - a. **President & Executive Committee** – David Karlen
    - i. No action items.
    - ii. David Karlen noted FAS Council interest and participation in the Great Minds in STEM Meeting at Lake Buena Vista in October 2012 (see FAS Council Quarterly Meeting minutes, 24 September 2011); this organization will return to Orlando again in October 2012.
    - iii. President & Executive Committee Report was approved by Council.
  - b. **Executive Director** – Edward Haddad
    - i. No action items.
    - ii. Ed Haddad noted that our overall membership numbers in 2011 were up slightly from 2010.
    - iii. Report approved by Council.
  - c. **Treasurer** – Ramon Ruiz-Carus
    - i. No action items.
    - ii. Ramon noted that 2011 was a good year for two reasons: (1) the Academy will likely finish the fiscal year in the black (see additional note next page from the Finance Committee, section e., item i.); and (2) our FAS endowment is growing. Ramon noted that in 2008 our total assets were approximately \$200,000, and they have increased to approximately

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\$300,000 in 2012. This increase is due mainly to the growth of the endowment fund, since the overall income from memberships, the journal, and the annual meeting have not grown appreciably. The endowment growth allows the Academy to operate on a bare-bones basis.

- iii. Ramon noted that the growth in the endowment is due mainly to interest accrued; the actual donations to the endowment by members remain relatively low. Lifetime memberships are also contributed to the endowment fund.
  - iv. Ramon noted that the FAS PayPal account continues to be a good tool for annual meeting registrations and other payments to the Academy.
  - v. Ramon noted that FAS postage costs could be an important place to look for savings (see also note under New Business, section 9., item c., p. 6).
  - vi. Report approved by Council.
- d. Florida Endowment for the Sciences Committee – David Karlen for Don Lovejoy
- i. No action items.
  - ii. The report noted an addition of \$1,000 from two lifetime memberships, and a withdrawal of \$13,430 for FAS operations, as per Council approval (see 6., Section e., section ii. in the FAS Council Quarterly Minutes, 11 June 2011).
  - iii. Report approved by Council.
- e. Finance Committee –Richard Turner
- i. Richard clarified a point on the phrase “finishing in the black” (Treasurer’s Report, page 1., section c., item ii.), *i.e.*, the finance report is based on budget items yet to be expended, while the treasurer’s report includes income and expenses accounted in real-time in the fiscal year. In other words, it is not a contradiction in accounting for 2011 for one report to show a balance “in the black” yet have the other report show a net loss. Here, Richard noted that FAS had been in the black in 2010, and that when all accounting is finished, we will very likely be in the black for 2011.
  - ii. Richard introduced four motions for Council deliberation:
    1. Establish \$207,794 as the amount in the endowment’s undesignated fund;
    2. Establish \$5,000 as the principal for *Elizabeth A Hays Travel Fund*;
    3. Withdraw \$9,876 from the net earned in the 2011 endowment undesignated fund for FAS operations (this will require a second vote at the 3<sup>rd</sup> Quarterly Meeting in June 2012);
    4. Withdraw \$195 from the *Elizabeth A Hays Travel Fund* in order to have \$600 on hand for the FAS 2012 Travel Awards (this will require a second vote at the 3<sup>rd</sup> Quarterly Meeting in June 2012).
  - iii. All four motions were deliberated, and all four motions carried.
  - iv. Report was approved by Council.

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- f. Development Committee – Kym Campbell
  - i. No action items.
  - ii. Kym and David Karlen discussed their list of approximately 30 potential sponsors for FAS 2012; Tom Arnold noted an interest by South University in placing an ad in the FAS 2012 program issue. The University of Tampa might also be interested in placing an ad. David Karlen suggested that a \$100 sponsorship would be good for an institutional membership and a printed note on the back of the program issue.
  - iii. Report approved by Council.
- g. Florida Junior Academy of Science – Pat Zalo
  - i. No action items.
  - ii. Pat noted that she has six judges so far for 2012, and preparations are currently going well. Pat hopes to have some judging support from USF faculty and/or students for the 17 March meeting. She also noted that the Tampa chapter of the American Chemical Society (ACS) might be interested in FJAS sponsorship.
  - iii. Report approved by Council.
- h. Editor, *Florida Scientist* – Tom Manning
  - i. No action items.
  - ii. Tom noted that January through March typically marks a slow-down period for journal submissions. He also noted progress in clearing the backlog of accepted manuscripts for 2012.
  - iii. Report approved by Council.
- i. Journal Business Manager – Richard Turner (via conference call)
  - i. No action items.
  - ii. Richard noted that the current bulk-mail account in Melbourne (FL) may become an issue in cost-control for the journal (see also section 9, item c., p. 6).
  - iii. Richard noted that ProQuest interest and activity are growing for the *Florida Scientist*. There are full-text articles now available for all regular issues from 2006-2010.
  - iv. Richard noted that the University of Florida ordered 120 library subscriptions for 2012, which will bring in an additional \$4,000 this year.
  - v. Report approved by Council.
- j. Charter & Bylaws Committee – John Trefry
  - i. No report, no action items.
- k. Honors Committee – Richard Turner (via conference call)
  - i. Richard noted that the 2012 Medalist has been chosen, and the Medalist's name will be announced at FAS 2012 in March.
  - ii. Report approved by Council.

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Nominating Committee – Jeremy Montague

- i. No report.
  - ii. Jeremy noted that one of our two elected Councilors-at-Large (Kym Campbell) will finish her term in March 2012; Council advised that she may be re-nominated at the annual business meeting (16 March 2012).
  - iii. Council recommended that the current vacancy in the appointed Councilor-at-Large position (section 6., item a., p. 1) be left open until the 3<sup>rd</sup> FAS Quarterly Meeting in June 2011.
- l. FAS Delegate to NAS/AAAS – Gilbert Ellis
- i. No report.
  - ii. Gilbert and Pat Zalo announced they had arranged for several parents to chaperone FJAS students to the 2012 AAAS meeting in Vancouver.
- m. History and Archives – John Baker
- i. No action items.
  - ii. John is working with FAS webmaster Dan Odell on posting images and old photos on the FAS website under a “*History & Archives*” web link.
  - iii. Report approved by Council.
- n. Membership Committee – Sanjay Sesodia
- i. No action items.
  - ii. Sanjay noted that a good recruitment strategy might be for the annual meeting’s host institution to reach out to the area’s local colleges and universities. In addition to the usual email messages, phone calls to the local department chairs and select faculty might boost the level of interest.
  - iii. Sanjay also suggested that any and all poster announcement displays should also include a notice on the location of the next year’s annual meeting.
  - iv. Report approved by Council.
- o. Website – Dan Odell (via conference call)
- i. No action items.
  - ii. Dan reported on progress in updates to the web, including the addition of links to stumble-upon.com.
  - iii. Chris Brown noted the potential uses for the Facebook.com, LinkedIn.com social network, *etc.*
  - iv. Report approved by Council.

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- p. Awards Committee – Richard Turner (via conference call)
  - i. No action items.
  - ii. Richard noted that he had received six applications for the Elizabeth A. Hays Travel Fund award (\$100 per applicant; see 7., section e., item ii, motion 4 on p. 2).
  - iii. Report approved by Council.
- q. Program Committee – Jeremy Montague
  - i. No action items.
  - ii. Jeremy noted the FAS 2012 Program issue will be going to the printers in early February.
  - iii. Jeremy also noted that FIT biologist and long-time FAS member Dr. Ralph Turingan has offered to assist Jeremy as Program Chair for FAS 2013.
  - iv. Jeremy discussed a proposal to port the web abstract submission process from the Barry University website to the FAS website. Jeremy will contact Dan Odell concerning this task and will report back at the 2<sup>nd</sup> Quarterly Meeting in March 2012.
  - v. Report approved by Council.
- r. Local Arrangements Committee FAS 2011 – David Karlen
  - i. No action items.
  - ii. David noted that planning and preparation for FAS 2012 is well-underway, and that a facilities tour will take place after adjournment of today’s meeting.
  - iii. Report approved by Council.

Section Chair Reports:

- i. AGR: Pasco Avery and David Pick (no report)
- ii. ANT: Gilbert Ellis noted an increase this year in accepted abstracts for ANT orals.
- iii. AOS: Kelli Zargiel (no report)
- iv. BIO: Kym Campbell discussed several possible revisions to the BIO/AOS/MED poster listings.
- v. CMS: Newly appointed chair Monika Kiss introduced herself to Council and discussed the use of “math circles” influences in CMS presentations.
- vi. ENG: John Baker, in prior coordination with Chris Brown, Eric Steimle and Eric Perlman, discussed several changes in the ENG/ENV/GHS/PSS abstract submissions.
- vii. ENV: Eric Steimle (no report)
- viii. GHS: Chris Brown (no report)
- ix. MED: BiBi Singh (no report)
- x. PSS: Eric Perlman (no report)
- xi. RES: Jack Stout (no report)

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- xii. TCH: Tom Arnold and Carmen Carpenter (no report)
- xiii. SOC: Michael DeDonno (no report)
- xiv. URB: Jim Barnes (no report)

**8. Old Business**

- a. Matters arising from minutes of 24 September 2011 Council Meeting – 5-Year Planning: Ed Haddad suggested that, as a non-profit organization, FAS should update its current 5-Year plan, which is now entering its fifth year. Council recommended that we review and critique the current plan and present our findings at the 4<sup>th</sup> Quarterly Meeting in September 2012.

**9. New Business**

- a. Ed Haddad discussed a request from a book author for the use of the FAS logo on a page of the yet-to-be-published book related to science teaching activities. Council agreed that too little information was provided in the request; the author should be thanked for making the request, but we should not authorize the use of the logo until more is known about the manuscript's content.
- b. Ed Haddad discussed his progress on the STEM Sci-Five series on Orange County TV.
- c. Richard Turner addressed the proposal for allowing our annual \$185 mass-mailing contract with the Melbourne Post Office to lapse (this \$185 fee is assessed every February); if we take this action we would then take our mass-mailing business to a private company at a much lower cost. However, Richard noted that current our mass-mailing arrangement also involves Allen Press, and allowing our current contract to lapse could create unforeseen complications for Allen Press. Council agreed to close the Melbourne bulk-mail account pending feedback from Allen Press on whether or not the account was needed for continued mailing of the journal. [*note*: Richard sent an email to Jeremy Montague on 3-11-2011 noting the following: “*Allen Press replied that the account was not needed, and the decision was made by the Finance Committee after the Council meeting ended to allow the account to lapse.*”] This item will be updated at the 2<sup>nd</sup> Quarterly Meeting on 15 March 2012.
- d. Date for the next quarterly meeting: Thursday (7 pm), 15 March 2012 at USF-Tampa.

**10. Adjournment**

Respectfully submitted,  
Jeremy Montague, Secretary \_\_\_\_\_ 12 March 2012