

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center - 16 June 2012
David Karlen, FAS President, presiding

1. **Present:** Tom Arnold, Steven Arthurs, Stephen Dunham, David Karlen, Jeremy Montague (minutes), Norine Noonan, Sanjay Sesodia, Bibi Singh, Jack Stout, John Trefry, and Richard Turner (Guests present: FAS Executive Director Ed Haddad, FAS Office Manager Jenny Bouchard, Sonia Lavina)
2. **Present by Phone Conference Call:** Dan Odell, Julian Bourne Smothers, and Kelli Zargiel
3. **Call to Order, Welcome & Introductions** – David Karlen
4. **Apologies for Absence** – lists from Jenny Bouchard and Jeremy Montague: Chris Brown, Mark Chiappone, Gil Ellis, Monika Kiss, Don Lovejoy, Tom Manning, and Pat Zalo
5. **Approval of 15 March 2012 Council Minutes** – Jeremy Montague (Secretary)
 - a. The 3-15-2012 Minutes were approved by Council.
6. **Status of Council Composition for 2012-2013** – David Karlen
 - a. Norine Noonan (University of South Florida-St. Petersburg) was introduced as the candidate for FAS Delegate to AAAS/NAS (and also for an appointment Councilor-at-Large), see also New Business, 7.b., p. 6).
 - b. Stephen Dunham was introduced as the 1-Year Interim Treasurer (see also item 7.c., p.2).
 - b. Status Up-date Report was approved by Council.
7. **Reports of Officers & Chairs of Standing Committees**
 - a. President & Executive Committee – David Karlen
 - i. No action items.
 - ii. David Karlen noted several items concerning the successful FAS 2012 meeting (16-17 March) at USF-Tampa. Our speakers (Dr. Meisels and Dr. Greenburg) enjoyed their opportunities to address the Academy. David complimented Stefan Brown (Pat Zalo's brother) for his work on the FAS logo for annual meeting registration table runner, and he thanked USF's Department of Cell, Microbiology, and Biochemistry for sponsoring the meeting.
 - iii. President & Executive Committee Report was approved by Council.
 - b. Executive Director – Edward Haddad
 - i. No action items.
 - ii. Ed Haddad noted continued efforts toward boosting our FAS membership. He described his plans to attend the Great Minds in STEM Meetings at Disney (July 2012, and October 2012). He hopes to develop a coordinated state-wide effort in support of STEM initiatives. Ed described his progress on the STEM Sci-Five series on Orange County TV; the first production is scheduled for 19 June 2012 (Richard Turner noted, however, that FAS has no financial stake in the Sci-Five series). Ed also discussed progress in FAS efforts toward branding, including the use of our FAS bumper stickers. Council discussed the development and use of membership perks distributed through membership cards. Richard Turner noted the branding value of our University of Florida exchange program and its 120 library subscriptions to the *Florida Scientist*.

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- iii. Report approved by Council.
- c. Treasurer – Stephen Dunham
 - i. No action items.
 - ii. Stephen met in early June 2012 with Past Treasurer Ramon Ruiz-Carus to complete the transfer paperwork and signatures for the FAS account with the Sunshine State Credit Union branch in Brandon.
 - iii. Stephen discussed advantages to switching our FAS account from Sunshine State to a larger bank with state-wide and regional services, a switch that would be especially advantageous if the bank does not charge account fees to non-profits such as FAS.
 - iv. Stephen noted that, with regard the FAS 2012 annual meeting at USF-Tampa, total income (approximately \$6,800) was less than total expenses (approximately \$10,000). This looks at first glance to be a large loss. However, Richard Turner reminded Council that we usually see a spike in January-March annual expenses, and the November-December 2012 period will see new income to the academy from authors' payment of page charges to *Florida Scientist*.
 - v. Norine Noonan noted that part of our expenses incurred at FAS 2012 were due to public university charges for outside parties using facilities on Florida state campuses. For example, the FAS 2012 banquet brought in approximately \$1,800 in revenue, but the coffees and social hour provided by USF-Tampa incurred approximately \$3,000 in expenses. Richard Turner suggested that in planning for FAS 2013, we should set a rate ahead of time for the net income on our banquet.
 - vi. John Trefy noted that the FAS 2012 incurred expected expenses in printing the Program book. We might reduce these costs by providing the Program material in CD and pdf formats, but we will still require a minimum number of printed books for meeting attendees and the UF Library subscriptions. Council suggested that Ed Haddad could get an estimate on the number of unclaimed Program books left at the end of the 2012 meeting. John also noted that only the FAS endowment makes it possible for us to meet our annual expenses; Council commended and appreciated the efforts of the FAS Endowment Committee for its excellent management the endowment..
 - vii. With regard to publishing expenses, Richard Turner made a motion: That Council recommend the *Florida Scientist* Editor should hold issues 3 and 4 to no more than 64 pages, in order to lessen the printing expenses. Council approved the motion.
 - viii. Richard Turner announced that EBSCO will soon post articles online from the Florida Scientist, but with a one-year embargo. This will be the same arrangement as we have currently with ProQuest. Council also discussed the advantages in electronic publishing by which supplemental data (methods, data tables, *etc.*) that are not available in printed pages may be posted online.
 - ix. Ed Haddad briefly clarified the 2006 agreement with FAS for the Executive Director and Office Manager, that they are compensated as independent contractors, not employees, for 20 hours per week. (See also: New Business, item 7.g., p. 7).

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- x. Report approved by Council.
- d. Florida Endowment for the Sciences Committee – David Karlen for Don Lovejoy
 - i. No action items.
 - ii. Richard Turner read an email from Dr. Dean Martin concerning our endowment. At the outset of the FAS endowment (*Florida Endowment for the Sciences*, begun in 2002), its initial value was \$90,000; today it is valued at approximately \$300,000; this represents a growth of over 300% in eleven years, which is a remarkable achievement. Council commended the work of the Endowment Committee (Chair and Trustee Donald Lovejoy, Trustee Dean Martin, and Trustee George Dooris).
 - iii. Report approved by Council.
- e. Finance Committee –Richard Turner
 - i. Richard Turner called for the 2nd vote (the 1st was 15 March 2012) on the withdrawal of funds from the endowment:
 - 1. Motion-1: to withdraw \$9,876 from the endowment’s Undesignated Fund in general support of FAS budgetary needs (Council approved the motion).
 - 2. Motion-2: Reduce the withdrawal of \$195 (to cover funds for the FAS 2012 annual meeting) to \$95 for the *Dr. Elizabeth A. Hays Travel Fund*. The remaining asset appreciation will be allowed to accrue additional income during 2012 for the Hays Fund (Council approved the motion).
 - ii. Richard reminded Council that we have an upper limit for withdrawal of 5% of the endowment principle
 - iii. Report approved by Council.
- f. Development Committee – Kym Campbell
 - i. No report.
- g. Florida Junior Academy of Science – Pat Zalo (currently in Kansas City)
 - i. No report.
- h. Editor, *Florida Scientist* – John Trefry (for Tom Manning)
 - i. No action items.
 - ii. John noted the need to examine the numbers of accepted *vs.* submitted manuscripts over selected periods of time, in order to estimate the rejection percentage for the journal; such a measure might give us insight into the quality of the *Florida Scientist*. Norine Noonan suggested that Provosts and other administrators often consider such factors in evaluating the publication records for faculty. But John also emphasized that, in considering such estimates, Council should not become involved in the editorial decisions of the journal.
 - iii. John discussed recent efforts to get the *Florida Scientist* onto the ISI listing; ISI hopes to keep its listing short. Similarly, JSTOR has kindly declined our request to be listed. ISI is interested in listing so-called “niche” journals that address “specialized” interests, and in

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ISI's view, *Florida Scientist* publishes articles of "general" interest. The inside-back cover of our journal does show the databases that carry us.

- iv. Report approved by Council.
- i. Journal Business Manager – Richard Turner
 - i. Richard Turner noted his printed report distributed previously to Council, and made reference to his two recommendations:
 - 1. Richard asked to remove his Recommendation-1 (*"The Business Manager requests the guidance of Council on what sanctions might be placed on authors or their institutions or what other action might be taken to encourage payment of the remaining invoice from Florida Scientist 74."*). Council approved the removal of Recommendation-1.
 - 2. Richard asked that his Recommendation-2 remain for discussion (*"That the Business Manager be allowed to discard [recycle] program issues (supplement 1 of Florida Scientist exceeding 15 copies in storage for each volume, copies of the current year's volume excepted, with this policy remaining in force until reversed by future action of Council."*). Council approved his Recommendation-2.
 - ii. Jeremy Montague requested access to program supplemental issues pre-dating his tenure as Program Chair, in hopes of one day recording a longitudinal profile of presentations at the FAS annual meetings.
 - iii. Report approved by Council.
- j. Charter & Bylaws Committee – John Trefry
 - i. No report.
- k. Honors Committee – Richard Turner
 - i. Richard noted that the selection of the FAS 2012 Medalist (Dr. Bruce J. McFadden, University of Florida) was announced at the 16 March 2012 Banquet.
 - ii. Richard asked Jeremy Montague to add his document on nominations for the 2013 medalist to the FAS 2013 Call for Abstracts; Jeremy agreed to do so.
 - iii. Report approved by Council.
- l. Nominating Committee – Jeremy Montague
 - i. No report.
- m. FAS Delegate to NAS/AAAS – David Karlen
 - i. David noted that Norine Noonan is an excellent candidate for Delegate to NAS/AAAS, having already represented USF-St. Petersburg for both NAS and AAAS.
 - ii. Report approved by Council.
- n. History and Archives – John Baker
 - i. No report.

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- o. Membership Committee – Sanjay Sesodia
 - i. No report.
- p. Website – David Karlen for Dan Odell
 - i. Dan asked Council to examine the FAS website hyperlinks to check for functionality and accuracy; Sanjay Sesodia mentioned several the need editing.
 - ii. Council discussed possible time limits on posted documents, and whether there is any cost to keeping old documents posted.
 - iii. Report approved by Council.
- q. Awards Committee – Richard Turner
 - i. No action items.
 - ii. Richard noted that the URB graduate student award for FAS 2012 correctly lists three co-presenters (C.R. Litchfield, S. Obeng, and A.E. Lelchuk) for inclusion in the Awards Announcement for *Florida Scientist*.
 - iii. Norine Noonan noted that the CMS grad student award for FAS 2012 correctly lists B. Welch (USF-St. Petersburg) for his poster presentation.
 - iv. Report approved by Council.
- r. Program Committee – Jeremy Montague
 - i. No action items.
 - ii. Jeremy noted his discussions with BiBi Singh and Sanjay Sesodia on moving the MED section from Saturday to Friday for FAS 2013, in hopes of broadening the scope of MED presentations. Council agreed on this change.
 - iii. Jeremy discussed progress with Jim Barnes and the URB session on the development of “continuing education units” (CEU’s) for a planned URB Special Session in FAS 2013 (*Climate Change and Florida Coastal Communities*); these credits will satisfy certification criteria for members of the American Institute of Certified Planners (AICP). We will develop a series of one-hour presentations for this special session that will satisfy criteria for participation of Urban and Regional Planners in FAS 2013.
 - iv. Richard Turner noted that Monica Kiss was elected Chair for the CMS section during the business meeting for CMS at FAS 2012.
 - v. Report approved by Council.
- s. Local Arrangements Committee FAS 2012 – Sanjay Sesodia & Jeremy Montague
 - i. Sanjay and Jeremy brought their letter of invitation signed by the Provost at Barry University to host FAS 2013, and planning is now underway for 7-9 March 2013 on the Miami Shores campus.
 - ii. David Karlen noted that there have been inquiries and positive responses for the hosting of FAS 2014 at: (1) University of Florida/IFAS/APHIS, (2) University of Tampa (through the

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efforts of Kym and Todd Campbell), (3) Indian River State College in Ft. Pierce, and (4) USF-St. Petersburg.

- iii. Report approved by Council.
- t. Section Chair Reports:
 - i. On a sad note, Council was grieved to hear about the recent passing of Dr. Patrick Draves, former Council member and SOC Section Chair, St. Leo University).
 - ii. AGR: Steven Arthurs and Julian Bourne Smothers introduced themselves to Council.
 - iii. ANT: Gilbert Ellis (no report)
 - iv. AOS: Kelli Zargiel (no report)
 - v. BIO: Kym Campbell noted one cancellation for the BIO orals. Additionally, Kym announced that Dr. Mark Chiappone was elected BIO Section Chair for FAS 2013.
 - vi. CMS: Monika Kiss (no report)
 - vii. ENG: John Baker (no report)
 - viii. ENV: Eric Steimle (no report)
 - ix. GHS: Chris Brown (no report)
 - x. MED: BiBi Singh (no report)
 - xi. PSS: Eric Perlman (no report)
 - xii. RES: Jack Stout (no report)
 - xiii. TCH: Tom Arnold and Carmen Carpenter (no report)
 - xiv. SOC: Michael DeDonno (no report)
 - xv. URB: Jim Barnes (no report)

8. Old Business

- a. Matters arising from minutes of 15 March 2012 Council Meeting – none (item 8.e. concerning FAS bumper stickers is addressed below, item 7.c.).

9. New Business

- a. Stephen Dunham was confirmed as the 1-Year Interim Treasurer, as approved previously by the Executive Committee after the 15 March 2012 Quarterly Meeting in Tampa.
- b. Norine Noonan was approved by Council to become Delegate to NAS/AAAS.
- c. With regard to FAS Bumper Stickers, we are down to 150 remaining in stock. Jenny Bouchard found a vendor that would provide 1,000 new stickers for \$492; Council decided to act conservatively and wait until our current inventory reaches 50 before ordering new ones (or until Council considers our budget status in January 2013).
- d. Council discussed again the issue of FAS member cards, but there seemed to be little support for the idea.

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- e. Ed Haddad mentioned again the STEM initiative (see item 7.b.ii, p. 1).
- f. Ed Haddad discussed the recent FAS office move at OCS. He reminded Council that OCS provides this office at no cost to the academy. John Trefry suggested creating an annual FAS donation to OCS, perhaps in the form of a donation to the OCS Annual “Neanderthal Ball” (to be held this year on 3 November 2012). Jeremy Montague agreed to draft a request to Council members for donations. Richard Turner suggested that each regular issue of the Florida Scientist includes a blank page, where we might offer, as an in-kind contribution, a B&W ad for OCS, hopefully one that will fit with Allen Press’s regulations
- g. Ed Haddad and David Karlen clarified the issue of compensation to Office staff (Executive Director and Office Manager (see item 7.c.ix, p. 2). Ed and Jenny Bouchard are expected to work 40 hours per month (10 hours per week), although in some months they will be under 40 hours, but other months they may go over 40 hours. Ed and Jenny are independent contractors, each working 10 hours per week (40 hours per month). They are not employees; they turn in signed time sheets to the Treasurer, and they are responsible for their own tax withholdings, Social Security, and insurance obligations. David recommended that we structure contracts for Office staff to provide 12 monthly payments based upon an average of 40 hours per month. Richard Turner made a motion to charge the Executive Committee to develop a contract for compensation to Office staff. Council approved the motion.

10. Adjournment

Respectfully submitted,

Jeremy Montague, Secretary _____ 16 September 2012