

Quarterly Council Meeting of the Florida Academy of Sciences
Orlando Science Center - 24 September 2011
David Karlen, FAS President, presiding

1. **Present:** Tom Arnold, Pasco Avery, David Karlen, Jeremy Montague (minutes), David Pick, Sanjay Sesodia, Bibi Singh, John Trefry, Pat Zalo, (Guests present: FAS Executive Director Ed Haddad, FAS Office Manager Jenny Bouchard)
2. **Present by OSC conference call:** John Baker, Chris Brown, Kym Campbell, Carmen Carpenter, Kathy Carvalho-Knighton, Tom Manning, Dan Odell, and Kelli Zargiel
3. **Call to Order, Welcome & Introductions** – David Karlen
4. **Apologies for Absence** – lists from Jenny Bouchard and Jeremy Montague: Gilbert Ellis, Don Lovejoy, Ramon Ruiz-Carus, Jack Stout, and Richard Turner
5. **Approval of 11 June 2011 Council Minutes** – Jeremy Montague (Secretary)
 - a. The 6-11-2011 Minutes were approved by Council.
6. **Status of Council Composition for 2011-2012** – David Karlen
 - a. The following change in Council was noted: Dr. Monika Kiss (St. Leo University) was appointed Co-Chair (with Dr. Siamack Bondari) for the CMS section.
 - b. Status Up-date Report was approved by Council.
7. **Reports of Officers & Chairs of Standing Committees**
 - a. President & Executive Committee – David Karlen
 - i. No action items.
 - ii. David Karlen noted the passing on 12 June of long-time FAS member, former Local Arrangements Chair, and former Council member Rita Karpie (1949-2011). Council expressed gratitude to David and several past presidents for writing a letter of condolence and memorial for Rita – she will be missed.
 - iii. President & Executive Committee Report was approved by Council.
 - b. Executive Director – Edward Haddad
 - i. No action items.
 - ii. Ed Haddad noted that our membership numbers in 2011 were approximately the same as in 2010, though we are down slightly in total memberships. He discussed several initiatives designed to increase FAS's profile (see also: 9. New Business, g., page 6 in these minutes).
 - iii. Report approved by Council.
 - c. Treasurer – David Karlen for Ramon Ruiz-Carus
 - i. No action items.
 - ii. David noted that to date, FAS income for 2011 was \$37,742, while expenses were \$29,894 (for a current surplus of \$7,848). However, there will be additional expenses accrued during late 2011 in the publication of the last issue of *Florida Scientist*. David noted also that overall, our FAS financial state appears to be in good shape (see Finance Committee report below).
 - iii. Report approved by Council.

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- d. Florida Endowment for the Sciences Committee – Don Lovejoy
 - i. No action items.
 - ii. Report approved by Council.
- e. Finance Committee – David Karlen and Richard Turner
 - i. Richard Turner’s report noted that FAS has recently been doing exceptionally well in its financial condition. He noted that author payments are up this year. Our memberships and our Library subscriptions should be at about the same level as in 2010, or perhaps better than expected. Also noted was the total of \$13,430.55 recently transferred from the FAS Endowment Fund into the FAS operating budget, as per Council approval (see item 6. e. ii. in the FAS Council Quarterly Minutes, 11 June 2011).
 - ii. David reminded Council that although the current budget surplus appears to be large, our year-end expenses for the *Florida Scientist* have yet to be taken into account. Richard Turner’s report recommendation is that because any shortfalls in membership and library subscriptions are reasons for concern for the long-term health of the Academy, the Finance Committee urges Council to act conservatively on financial matters until we can be more certain if our current financial health can be maintained.
 - iii. Report was approved by Council.
- f. Development Committee – Kym Campbell
 - i. No action items.
 - ii. Kym developed a solicit list of approximately 30 potential sponsors for FAS 2012, and has contacted them by email.
 - iii. Report approved by Council.
- g. Florida Junior Academy of Science – Pat Zalo
 - i. No action items.
 - ii. Pat noted that FJAS preparations for 2012 are currently going well. Pat will contact Gil Ellis (AAAS/NAS Delegate) concerning plans to have Gil serve as one of the chaperones for FJAS students travelling to Washington, DC for the AAAS/NAS Annual Meeting in February 2012; FJAS would provide travel funds for Gil if he is available.
 - iii. Report approved by Council.
- h. Editor, *Florida Scientist* – Tom Manning
 - i. No action items.
 - ii. Tom noted the results on the 10 most recent submissions: two were rejected outright, and two more were returned to the authors with massive revisions required. Tom noted that the end-of-summer and Christmas Holiday season are times for increased submission rates. The first two issues of 2012 are set with papers. Council asked if we could increase the number of papers for the first issue of 2012 (John Trefry said that he and Richard Turner could get the funding in place if it is feasible); Tom will look into this.

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- iii. Council asked about the current supply and availability of reviewers for manuscripts submitted to *Florida Scientist*; Tom noted that he currently has an adequate supply.
- iv. Report approved by Council.
- i. Journal Business Manager – John Trefry for Richard Turner
 - i. John discussed Richard’s recommendation that the *Florida Scientist* Editor institute and enforce a policy to not send any manuscript to Allen Press without a signed copyright by the author(s). Council discussed and approved Richard’s recommendation.
 - ii. Report approved by Council.
- j. Charter & Bylaws Committee – John Trefry
 - i. No report.
- k. Honors Committee – David Karlen for Richard Turner
 - i. David passed on Richard’s suggestion that the current committee members should be made available to Council.
 - ii. Report approved by Council.
- l. Nominating Committee – Jeremy Montague
 - i. No report.
- m. FAS Delegate to NAS/AAAS – David Karlen for Gilbert Ellis
 - i. No report (Gil Ellis is currently in Massachusetts during his a one-semester sabbatical leave from Barry University).
- n. History and Archives – John Baker
 - i. No action items.
 - ii. John is developing historical/archival material for links to the FAS web site.
 - iii. Report approved by Council.
- o. Membership Committee – Sanjay Sesodia
 - i. No report.
- p. Website – David Karlen for Dan Odell
 - i. No action items.
 - ii. Dan noted that he does not himself edit or modify the web; rather, he is the FAS contact person for the FAS web master. Council members should take some time to check on individual web links to be sure all is correct, and to forward reports of errors or irregularities to Dan as soon as possible.
 - iii. Dan noted that the FAS website is a good vehicle for FJAS news and information; Pat Zalo already has some links in place, and these may be expanded.
 - iv. Report approved by Council.

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q. Awards Committee – David Karlen for Richard Turner

- i. No action items.
- ii. Richard's electronic report discussed the Elizabeth A. Hays Travel Fund. We have \$500 available to distribute to eligible students for travel to FAS 2012. Council agreed that we could award \$100 each to five students (should we have than many eligible candidates).
- iii. Richard noted that the post-mark deadline for application to the Elizabeth A. Hays Travel Fund is Friday, 16 December 2011 (as posted in the FAS Call for Abstracts to be released in early October 2011).
- iv. Report approved by Council.

Program Committee – Jeremy Montague

- i. No action items.
 - ii. Jeremy noted David Karlen arranged for our Plenary Speaker, and that Richard Turner has contacted our 2011 Medalist for the FAS 2012 Banquet Address:
 1. Dr. Gerry Meisels (Professor of Chemistry and former USF Provost) will be our Plenary Speaker, and his address will focus on Science Literacy in Florida.
 2. The FAS 2011 Medalist Dr. Michael J. Greenberg (Whitney Marine Lab in St. Augustine) will present the FAS 2012 Medalist Address.
 - iii. Jeremy finished the FAS 2012 Call for Abstracts document, the full draft of which he forwarded to all section chairs. Sanjay Sesodia, Richard Turner, Ed Haddad and Jenny Bouchard kindly reviewed the draft and sent comments to back Jeremy; he plans to distribute the final document on 5 October 2011.
 - iv. Jeremy noted that the FAS 2012 Annual Meeting will be his tenth program since taking over from Don Lovejoy in 2002-2003. He hopes to find a suitable candidate to train in 2012 in taking over the Program Chair position. Council members are also encouraged to recommend suitable candidates for the next Program Chair.
 - v. Report approved by Council.
- r. Local Arrangements Committee FAS 2011 – David Karlen

- a.No action items.
- b.David noted that planning and preparation for FAS 2012 is well-underway. Dr. James Garey (Professor and Chair, Cell Biology, Microbiology and Molecular Biology at the University of South Florida) has assisted David in many of the preparations. The USF Provost and the campus police are providing guidance.
- c.The FAS registration desk, FAS Annual Business Meeting, poster sessions, and banquet event are tentatively planned for the Marshall Student Center. David is also tentatively scheduling the Saturday MED oral/poster session in the USF Moffitt Cancer Center.
- d.Report approved by Council.

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s. Section Chair Reports:

- i. AGR: Pasco Avery and David Pick
 1. Pasco and David discussed policies concerning the no-show status of speakers who fail to attend their sessions. Their abstracts cannot be removed from the printed bulletin, but the Program Chair (Jeremy Montague) can remove their names and abstracts from the edited pdf file posted online.
- ii. ANT: Gilbert Ellis (no report)
- iii. AOS: Kelli Zargiel (no report)
- iv. BIO: Kym Campbell (no report)
 - v. CMS: Siamack Bondari and Monika Kiss (no report)
- vi. ENG: John Baker (no report)
- vii. ENV: Eric Steimle (no report)
- viii. GHS: Chris Brown (no report)
- ix. MED: BiBi Singh (no report)
 - x. PSS: Eric Perlman (no report)
- xi. RES: Jack Stout (no report)
- xii. TCH: Tom Arnold and Carmen Carpenter (no report)
 1. Jeremy Montague suggested the possibility of a special session within TCH devoted to community college teaching. Kelli Zargiel noted that we might include a brief memorial tribute to Rita Karpie (as we did last year in AOS with the passing of Beth Irlandi).
- xiii. SOC: Michael DeDonno (no report)
- xiv. URB: Jim Barnes (no report)

8. Old Business

- a. Matters arising from minutes of 11 June 2011 Council Meeting – none.

9. New Business

- a. Ed Haddad's discussion on the current Strategic 5-Year Plan was tabled for the 28 January 2012 Quarterly Meeting (after the Executive Committee has had a chance to meet).
- b. Ed Haddad and Sanjay Sesodia addressed ways to boost membership, with particular strategies in mind:
 - i. Scheduled email reminders on renewals;
 - ii. Making online renewals as easy as possible;
 - iii. The production and distribution of laminated FAS Membership Cards;

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- c. Council addressed the possibilities on FAS activities in the social media:
 - i. Kelli Zargiel noted her activities in the FAS Facebook Page. Kelli and Jeremy Montague also mentioned the rise in the use of the Google+ software for social networking.
 - ii. Pasco Avery and Chris Brown noted their use of the LinkedIn network, and that FAS might develop a LinkedIn FAS group.
- d. Ed Haddad distributed a design for a recruiting poster to send to selected science departments around the state. Council suggested several changes, and Jeremy Montague agreed to assist with the poster design.
- e. Kathy Carvalho-Knighton and Kelli Zargiel discussed the development of:
 - a. FAS Student Organization, including the appointment of student representatives to the current FAS sections;
 - b. FAS website links to a “*FAS Store*,” or “*Gift Shop*.”
- f. David Karlen stressed the importance on encouraging more Life Memberships (\$500 per life member); this money goes to the FAS Endowment.
- g. Ed Haddad discussed several items concerning “*Public Outreach*” efforts:
 - a. Ed has been meeting with the people involved with the “*Sci-Five*” series in development for Orange County TV; these involve 5-minute educational films on topics of science and the public interest. FAS should get involved with this. Ed suggested that FAS select 12 FAS scientists to develop a pilot video project. One advantage is that we could use the logos for both FAS and Orlando Science Center.
 - b. Ed will attend the HENACC Great Minds in STEM Program at Orlando’s Disney World on 6-8 October 2011; last year this event attracted 2,000 local students from the Orlando area. This year Ed and Jenny Bouchard will set up a FAS information booth at the conference.
 - c. Ed suggested we develop FAS “*Science Café*” events at local Starbucks; Gil Ellis managed a “*Science Café*” event two years ago at a Starbucks in Miami Shores.
- h. Tentative date for the next quarterly meeting: Saturday (11 am – 2:30 pm), 28 January 2012 at USF-Tampa.

10. Adjournment

Respectfully submitted,

Jeremy Montague, Secretary _____ 24 September 2011